

# **Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC)**

## **(2016-17)**



**Shikshan Maharshi Guruvarya R. G. Shinde Mahavidyalaya,**  
*Bavachi Road, Paranda*  
Dist. Osmanabad, (M.S.) INDIA - 413502

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

**Shikshan Maharshi Guruvarya R.  
G. Shinde Mahavidyalaya**

1.2 Address Line 1

**Bavachi Road**

Address Line 2

**Paranda, Dist. Osmanabad**

City/Town

**Paranda**

State

**Maharashtra**

Pin Code

**413502**

Institution e-mail address

**shindecollege067@rediffmail.com**

Contact Nos.

**(02477) 202975**

Name of the Head of the Institution:

**Dr. Mrs. D. D. Sawale**

Tel. No. with STD Code:

**(02477) 202975**

Mobile:

**+91 9420782541**

Name of the IQAC Co-ordinator:

**Dr. Sachin S. Chavan**

Mobile:

**+91 9552094373**

IQAC e-mail address:

**iqac2015@gmail.com**

## 1.3 NAAC Track ID

MHCOGN11322

## 1.4 Website address:

<http://www.rgsmparanda.org>

## Web-link of the AQAR:

<http://www.rgsmparanda.org/AQAR201617.doc>

## 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C	----	2004	2009
2	2 <sup>nd</sup> Cycle	B	2.11	2015	2020
3	3 <sup>rd</sup> Cycle	----	----	----	----
4	4 <sup>th</sup> Cycle	----	----	----	----

## 1.6 Date of Establishment of IQAC:

14/07/2004

## 1.7 AQAR for the year

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC: - **AQAR 2015-16 submitted to NAAC on 5 Aug 2016.**

## 1.9 Institutional Status

University      State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College      Yes ☒ No ☐

Constituent College      Yes ☐ No ☒

Autonomous college of UGC      Yes ☐ No ☒

Regulatory Agency approved Institution      Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status      Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Physical Edu.) ☐  
TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐ Others (Specify) ☐

1.11 Name of the Affiliating University

**Dr. Babasaheb Ambedkar Marathwada University,  
Aurangabad (M. S.) - 431004**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	any other ( <i>Specify</i> )	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff, Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

### 2.14 Significant Activities and contributions made by IQAC

- ✓ **Formulation and Execution of perspective plan for Academic year 2016-17.**
- ✓ **IQAC has collected and collated qualitative & quantitative data from every unit of the college.**
- ✓ **Organized induction programme (welcome function) for first year students and farewell function for third year students.**
- ✓ **Conducted Job Employability Training Programme**
- ✓ **Inspiration and proper guidance to students to pursue P. G. and higher education.**
- ✓ **Arrangements of various study tours and excursions for the development of research aptitude in the students.**
- ✓ **Organization of campus interview.**

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year\*.

Plan of Action	Outcome
To start short term Spoken English course and Personality Development Programs for the students.	We have conducted short term Spoken English course for the academic 2016-17. 174 students successfully completed the course.
To subscribe at least two reputed research journals of each subject.	We have subscribed 34 reputed journals in various subjects for central library.
To purchase books for Computer Science and Commerce.	Text books and reference books have been purchased for Computer Science and Commerce.
To allocate budget to facilitate research at the college level.	Budget has been allocated and spent to attend and paper presentation at conferences and workshops.
To establish Language laboratory and Commerce Laboratory and also provide ICT facility for students	Purchased five computers for computer science laboratory.
To update the college website.	The college website has been updated.
To increase the number of classrooms and to construct the boys toilet.	Construction of three classrooms and one auditorium has been commenced.
To start the Ladies Hostel.	Ladies Hostel has been commenced from the academic year 2016-17.
To establish co-operative society for the college staff.	The process of forming the cooperative society is in progress.
To fill the vacant posts for the teaching staff.	NOC has been obtained from the university.
To select a village for special NSS Camp under the theme <b>“Youth for the Gram Swachchhata and Conservation of Water”</b> .	Successfully conducted the NSS camp at the village <b>“Karla”</b> under the said theme from 27/01/2017 to 02 /02/2017.

\*See Annexure i

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ any other body ☐

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D.	03			
PG				
UG	03		01	07
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	<b>06</b>		<b>01</b>	<b>07</b>
Interdisciplinary	02			
Innovative				

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~ / **Elective option** / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni ☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback\*\*: Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

\*\*See Annexure ii

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	23	16	02	01	04

2.2 No. of permanent faculty with Ph. D. 13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
----	04	----	----	----	----	----	----	----	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		15	01
Presented papers		05	
Resource persons		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Study tour, seminars, projects, tutorials, test, transparent examination system arranged for students to make learner centric teaching, which helps to improve academic capabilities of students.
- ✓ Subscription of e-journals and e-books.
- ✓ For effective teaching and learning charts, models, LCD projector and audio visual aids used.
- ✓ Inspiration to participate in university and state level competitions like AVISHKAR.
- ✓ To update the knowledge :
  - Use of internet facility.
  - Actively participation of faculty members in Orientation, Refreshers seminars, workshops, symposium and conferences.

2.7 Total no. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and Online Multiple Choice Questions)

✓ **Double Valuation**    ✓ **Photocopy**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 75



2.11 Course/Programme wise distribution of pass percentage:

<b>Class</b> <b>Category</b>	<b>B.A.I</b>	<b>B.A.II</b>	<b>B.A.III</b>	<b>B.Sc. I</b>	<b>B.Sc. II</b>	<b>B.Sc. III</b>	<b>B.Com. I</b>	<b>B. Com. II</b>	<b>B. Com. III</b>
Total Students Appeared	135	125	83	142	101	65	92	96	45
Passed	10	05	23	31	38	21	04	28	10
A.T.K.T	41	73	--	58	60	--	47	45	--
Failed	83	46	60	53	03	44	40	23	35
Absent	01	01	--	--	--	--	01	--	--
Reserved									
Pass (A.T.K.T)	51	51	--	89	98	--	51	73	--
Distinction Students	--	--	--	03	06	--	--	--	--
First Class	--	--	09	26	25	17	01	04	--
Second Class	04	01	14	02	05	03	03	19	08
<b>Total result in %</b>	<b>37.77</b>	<b>62.04</b>	<b>27.71</b>	<b>62.67</b>	<b>97.02</b>	<b>32.30</b>	<b>55.43</b>	<b>76.04</b>	<b>22.22</b>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

➤ **Curricular Aspect**

• **Provisions for slow and advanced learners**

✓ **Slow learners**

Assignments were regularly given to students and written by them completely. Every subject teacher dictated special notes to them for taking the revision of important chapters.

✓ **Advanced learners**

Advanced learners were given special concession in the library. Reference books were made available to them for the sake of increasing their general knowledge.

• **Syllabus completion**

Every teacher completed his syllabus in accordance with the annual planning. The Head of the Department examined at the end of every month whether the syllabus is completed or not.

• **Assessment of students' performance**

Students were asked questions in order to bring their concentration to studies and to understand their intellectual capability. Class tests, tutorials and seminars were taken and held in order to assess students' subject knowledge according to the rules of university examination.

• **Synoptic and Comprehensive notes**

Every teacher dictated latest and simple notes to the students on the respective subjects.

➤ **Co curricular aspect**

• **Study Tours**

The study tours were arranged with prescribed objectives according to university guidelines and subject to the curriculum frame work of the respective subject.

• **Class seminars**

Almost all departments arranged class seminars on different topics to sharpen the oral skills of the students.

• **Projects**

The projects were submitted for internal evaluation for 20 marks in all the teaching subjects.  
The project work was meant for B.A. III only.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>04</b>
UGC – Faculty Improvement Programme	
HRD programme	
Orientation programme	<b>03</b>
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>28</b>	<b>01</b>		
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ In order to develop research aptitude in our faculty we provided them a platform to pursue Ph. D. degree. Some of our faculty members received the Ph. D. degree.
- ✓ We encouraged our faculty members to participate in various seminars, workshops and conferences of their respective subjects. TA/DA and registration fees were paid to them.
- ✓ One Minor Research Project (funded by UGC) is in progress.
- ✓ Students of our college actively participated in State level research based competitions like AVISKAR and KRUSHIRANG.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		<b>01</b>		
Outlay in Rs. Lakhs		<b>1.40</b>		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>07</b>	<b>04</b>	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		<b>01</b>	

#### 3.5 Details on impact factor of publications:

Range  Average **1.5** h-index **14** Nos. in SCOPUS **32**

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total (In Lakh)				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books **01**

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are **Ph. D. Guides** and **students registered** under them

3.19 No. of Ph. D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level  National level  International level

3.22 No. of students participated in NCC events:

University level  State level  National level  International level

3.23 No. of Awards won in NSS:

University level  State level  National level  International level

3.24 No. of Awards won in NCC:

University level  State level  National level  International level

3.25 No. of Extension activities organized

University forum  College forum  NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp.
- Programs in collaboration with N. G. O.'s.
- Financial help to poor students through Poor Students Fund.
- Programs in collaboration with Government institutes.
- Gender sensitized programs.
- Water Foundation Programs
- Personality Development Programs.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>5.2 acre</b>	----	----	<b>5.2 acre</b>
Class rooms	<b>10</b>	<b>Work of library, study room and community hall is in progress</b>	<b>UGC and Management</b>	<b>10+2+1</b>
Laboratories	<b>05</b>		<b>UGC and Management</b>	<b>05</b>
Seminar Halls	<b>01</b>			<b>01</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	<b>Ladies Hostel, Ladies common room</b>		<b>UGC and management</b>	

#### 4.2 Computerization of administration and library

Sr. No.	Purpose	Application Name	Vendor/Org	S/w Specification	H/w Specification
1	Administrative procedures including finance	CMS 8.0	Thakar software, Nagpur	VB MYSQL	Windows XP and above
2	Student admission /Attendance/ Placement	CMS 8.0	Thakar software, Nagpur	VB MYSQL	Windows XP and above
3	Evaluation and Examination Procedures	University website	Dr. B. A. M. University, A'bad		
4	Staff Attendance Management System -Biometric	Identix	ESL Software Timer, Pune		
5	Library Management System	Lib Man	Thakar software, Nagpur	VB MYSQL	Windows XP and above

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<b>Text Books</b>	11,021	13,27,191	237	57,974	11,258	13,85,165
<b>Reference Books</b>	1991	5,92,554	79	36,678	2,070	6,29,232
<b>e-Books</b>	2,60,000		2,60,000	12,750	2,60,000	12,750
<b>Journals</b>	27	7,946	34	21,972	61	29,918
<b>e-Journals</b>	1,96,000				1,96,000	
<b>Digital Database</b>	INFLIBNET & KRC (BAMU, Aurangabad)	7500+5000=12500	Subscription renewed	7500+5000=12500	Subscription renewed	12,500
<b>CD &amp; Video</b>						
<b>Others (specify)</b>	4,559	2,57,555	46	7,861	4,605	2,65,416

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>24</b>	<b>01</b>	<b>03</b>	<b>03</b>		<b>01</b>	<b>09</b>	<b>07</b>
Added	<b>07</b>							
Total	<b>31</b>	<b>01</b>	<b>03</b>	<b>03</b>		<b>01</b>	<b>09</b>	<b>07</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

**Nil**

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT

**1.75**

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

**0.26**

**Total:**

**2.01**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ Two students participated in State level science exhibition organised by Miliya College, Beed.
- ✓ Two students and one faculty member actively participated in State level **Avishkar**.
- ✓ Two students got third prize in State level Krushirang competition.
- ✓ Three students achieved positions in University level Sport events.
- ✓ Miss. Shubhangi Kubhar secured second position at elocution competition at Aurangabad.
- ✓ Five students benefitted from Poor Student Fund.
- ✓ Girl students of our college found opportunity to express their views through Kranti Jyoti Savatri bai phule yuvati munch.
- ✓ History Association, Science Forum, Vivekvahni, Commerce Association Conducts various activities and provide platform to students.
- ✓ IQAC conduct and monitor the activities to support the academic and social carrier of students.
- ✓ IQAC facilitates efficient and effective communication between the student community on one hand and the College Administration on the other.

#### 5.2 Efforts made by the institution for tracking the progression

- ✓ College department maintain the record of Alumni.
- ✓ Some departments in our college keep the record of past students and contact them for further guidance.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (YCMOU)
824			634

#### (b) No. of students outside the state

00

#### (c) No. of international students

00

Men	No	%	Women	No	%
	509	61.77		315	38.23

Last Year (2015-16)							This Year (2016-17)						
General	SC	ST	OBC	SBC	Physically Challenged	Total	General	SC	ST	OBC	SBC	Physically Challenged	Total
502	89	08	199	07	00	805	637	79	06	95	07	00	824

Demand ratio **1: 0.81** Dropout **3.02%**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (if any)

Our college has established competitive examination cell. Through this cell the department organize the lectures of experts to guide the students for the preparation of various competitive examinations.



No. of students beneficiaries 28

#### 5.5 No. of students qualified in these examinations

NET	<span style="border: 1px solid black; padding: 2px 10px;"></span>	SET/SLET	<span style="border: 1px solid black; padding: 2px 10px;"></span>	GATE	<span style="border: 1px solid black; padding: 2px 10px;"></span>	CAT	<span style="border: 1px solid black; padding: 2px 10px;"></span>
IAS/IPS etc	<span style="border: 1px solid black; padding: 2px 10px;"></span>	State PSC	<span style="border: 1px solid black; padding: 2px 10px;">01</span>	UPSC	<span style="border: 1px solid black; padding: 2px 10px;"></span>	Others	<span style="border: 1px solid black; padding: 2px 10px;">03</span>

#### 5.6 Details of student counselling and career guidance

- ✓ The college gave publicity to the vacant positions through announcement on notice boards. Notifications for Classified Advertisements were displayed on the notice board from time to time so that the desired students may apply for the various posts.
- ✓ Special information and guidance cell for girls was seen active under Krantijyoti Savitribai Phule Yuvati Manch.
- ✓ District entrepreneurship development centre and Maharashtra centre for entrepreneurship development organised a training camp for students about self employment. Our 30 students recommended for it.
- ✓ Commerce department's commerce association conducted a lecture and guidance program on 'Banking Awareness and growing opportunities in Banking Sector'.

No. of students benefitted 60

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>01</b>	<b>10</b>	<b>03</b>	<b>01</b>

#### 5.8 Details of gender sensitization programmes

- ✓ We have our special committee for prohibition of sexual harassment.
- ✓ Krantijyoti Savitribai Phule Yuvati Manch is also active in providing platform to the girl students to put forth their views.
- ✓ Yuvati Melava is arranged to facilitate the interaction among the girl students.
- ✓ Two workshops on gender sensitization.
- ✓ Two days workshop **Chala Nirbhay Houya**.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level 31      National level       International level

No. of students participated in cultural events

State/ University level 23      National level       International level

##### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 02      National level       International level

Cultural: State/University level

National level

International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	----
Financial support from government	86	218095
Financial support from other sources	----	----
Number of students who received International/ National recognitions	----	----

#### 5.11 Student organised / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

<p style="text-align: center;"><b>VISION</b> <b>अप्राप्यं नाम नैहस्यि संघस्य व्यवसायिनाम्</b> <b>Nothing is impossible, when we stand united</b> <b>MISSION</b></p> <ul style="list-style-type: none"><li>✓ To inculcate and develop a desire for higher education especially among the girl students from rural area.</li><li>✓ We aim at all round development of the students including intellectual, rural, physical and cultural development by providing them due opportunities.</li><li>✓ To facilitate value based education in the realm of higher education.</li><li>✓ To bring out the best in students through academic and extracurricular activities and shape their personalities to make them instrumental for growth of healthy society.</li><li>✓ Quality in education has no option for us. We strive to impact, maintain and enhance it through every means at our disposal.</li><li>✓ To set in motion the forces that shape students intrinsic abilities so as to make them responsible and respective citizen.</li></ul>
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#### 6.2 Does the Institution has a management Information System

<p>Yes, our institute has management information system. The system is applied to –</p> <ul style="list-style-type: none"><li>✓ Administrative procedures including finance</li><li>✓ Student admission and records.</li><li>✓ Evaluation and admission procedure.</li><li>✓ Staff attendance management system.</li><li>✓ Library management system.</li></ul>
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#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

<ul style="list-style-type: none"><li>✓ At the end of every academic year feedback is collected from students and stakeholders about curriculum, if there are any suggestion/guidelines from them then faculty communicated with the concerned Chairman / Member of Board of Study for enrichment and changes in curriculum.</li><li>✓ Semester pattern was implemented by Dr. B. A. M. U. Aurangabad for all the faculties.</li><li>✓ Curriculum teaching is enriched by conducting study tour and Industrial visits.</li></ul>
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##### 6.3.2 Teaching and Learning

<ul style="list-style-type: none"><li>✓ The institution tries to complete the university syllabus within the time limit. We prepare a teaching plan and supervise it.</li><li>✓ The institution provides special attention towards academically poor students.</li><li>✓ For effective teaching, science faculty members use modern techniques like ICT in the classrooms.</li><li>✓ Science students are exposed to the practical and field work to better understand the theory.</li><li>✓ We also promote students to make use of library and internet to a maximum extent.</li><li>✓ To evaluate student's academic performance we take tests, tutorials, seminars.</li><li>✓ Teaching learning is facilitated by charts, models, slides etc.</li><li>✓ Students are directed to utilize the library facility to facilitate learning process.</li></ul>
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### 6.3.3 Examination and Evaluation

- ✓ In the introductory lectures the faculty members give information about the question paper pattern, marking scheme, internal unit tests and tutorials to the students.
- ✓ The evaluation of unit tests / tutorials and University Examination is explained to the students in the introductory lectures.
- ✓ The University schedule of examination is conveyed to the students through notice boards.
- ✓ We arranged for a vigilance squad to prevent the malpractice, in addition to university vigilance squad.
- ✓ All the faculty members join the D-CAS centre for evaluation and moderation of answer sheets.
- ✓ Mr. A. B. Ghumare from Department of chemistry was appointed as a member of University Question paper setting Committee.
- ✓ University appointed three faculty members as a JCS for University exams.

### 6.3.4 Research and Development

- ✓ We provide opportunities offered by U.G.C to complete Ph. D. to our faculties.
- ✓ We allow faculty members to participate in various seminars, workshops and conferences so that they get exposure for their research quality.
- ✓ At present we have four research guides in the subject of History, Botany and Zoology.
- ✓ We inspire our faculty members to undertake various research projects in their respective subjects.
- ✓ Research based teaching approach is initiated.
- ✓ Well equipped laboratories in science departments
- ✓ Four faculty members have received Ph. D degree.
- ✓ Our college has submitted proposal for conference of Marathwada History Association and same accepted for Academic year 2017-18.
- ✓ Dr.D.D.Sawale chaired a sessions in three conference.
- ✓ Two faculty members worked as experts for state/Regional/District level Science exhibitions.
- ✓ Dr. M. L. Mane delivered a lecture as a resource person in a National level conference.
- ✓ Dr. M. L. Mane guided regarding research laboratory setup at Dayanand College Latur.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ We update the library by purchasing new text and reference books taking into consideration the demand of curriculum.
- ✓ Central library is linked to KRC (Knowledge Resource Centre), BAMU Aurangabad.
- ✓ As per the perspective infrastructural plan we try to fulfil the infrastructural facilities to satisfy the future needs of the institution.
- ✓ Seven computers and two printers were added in existing ICT facilities.
- ✓ Construction of library, study room and community hall is in progress.

### 6.3.6 Human Resource Management

- ✓ Inherent qualities in human beings are recognized and responsibilities are assigned accordingly. The same is done regarding teaching, non-teaching staff also.
- ✓ Faculty members are encouraged to complete Refresher/Orientation and short term courses as a part of faculty development.
- ✓ Due promotions are given to the administrative staff.

### 6.3.7 Faculty and Staff recruitment

- ✓ We first identify the workload of the current academic year and the same has been then sanctioned by the university and JD office.
- ✓ Advertise regarding vacant posts is given in the News paper and University news.
- ✓ After receiving the applications of the desired candidates, call letters are dispatched to the qualified candidates for the interviews.
- ✓ According to university guidelines, selection committee is established which conducts the interviews of the candidates. The suitable candidate for the post is then selected.
- ✓ If no suitable candidate is available then the post is filled temporarily on clock hour basis (CHB).

### 6.3.8 Industry Interaction / Collaboration

- ✓ We have conducted campus interview for our students in collaboration with Tejas Enterprises, Osmanabad.

### 6.3.9 Admission of Students

- ✓ College establishes admission committee for each faculty. The committee contains at least one member from each department. The admission process takes place according to rules and regulations of university. The report of the committee is conveyed to the principal time to time.
- ✓ Information regarding the various available courses, fees structures, scholarships and facilities in the campus are conveyed to the students through the college prospectus.
- ✓ A short interview is conducted and admission committee council students to choose the subjects according to their interest.

### 6.4 Welfare schemes for

Teaching	PF and Bank loans
Non teaching	PF and Bank loans
Students	Scholarships and poor fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	CA	No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes: -Yes ☒ No ☐

For PG Programmes: - Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

#### 6.11 Activities and support from the Alumni Association

Alumni were the most precious stake holder of our institution. Many of our alumni are working with reputed organisations and they gave feedback regarding the changes required in the method of training, course content, add on courses and emerging opportunities. Their valuable suggestions were taken into account for ensuring better future of the existing students. Alumni meet was conducted on department basis and feedbacks were collected for future action.

#### 6.12 Activities and support from the Parent – Teacher Association

- ✓ The co-ordination with the parents was sought through the parent-teacher meeting twice in the academic year to consider the problem of discipline among the student community and improvement of quality of teaching. There is no parent-teacher association active in the college.
- ✓ The social and cultural programs noticed notable participation of the parents, students and teachers.

#### 6.13 Development programmes for support staff

- ✓ The local managing body supervises the Non-teaching staff and their work.
- ✓ Internal audit cell was active and ably guided the financial provisions.
- ✓ The college was active to see that the non-teaching staffs receive the co-operation from national banks and the societies on the strengths of principal's recommendation.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ We have retained the rain water in the canal in our campus to increase the underground water level.
- ✓ Tree plantation is given importance to keep the campus green.
- ✓ Minimum use of plastic bags is practiced by our faculty.
- ✓ Cleaning campaign is undertaken with the help of students.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ Commencement of Ladies Hostel.
- ✓ Spoken English Classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

In the beginning of academic year 2016-17, IQAC and LMC decided to bring excellence in the teaching, learning and social activities. Almost all the activities were executed according to the plan made at the beginning of the academic year. Mentionable of the outcomes are as follows.

- ✓ Commencement of B. Sc. III Computer Science.
- ✓ Commencement of Certificate Course in Spoken English.
- ✓ 34 new research journals were subscribed for the central library.
- ✓ Construction of library, study room and community hall is in progress to increase the infrastructure facilities.
- ✓ Use of CCTV cameras in Ladies Hostel.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)\*\*\*

- ✓ Blood donation and Health check up camp for girls every year.
- ✓ Various programs regarding eradication of superstition in students.

See Annexure iii

7.4 Contribution to environmental awareness / protection

- ✓ A compulsory course of “Environmental Science” is run for second year students. The projects based on environmental awareness are given to the students.
- ✓ Tree plantation, cleaning campaign is given importance.
- ✓ Restriction on excess use of paper.
- ✓ Lecture on environmental awareness.
- ✓ Cleaning of historical fort of Paranda
- ✓ Programs conducted by Pani foundation

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

#### SWOT analysis

- **Strengths**
  - ✓ Qualified, committed and experienced faculty.
  - ✓ Regular community engagement programmes.
  - ✓ We provide job opportunities for graduates through campus interviews.
  - ✓ Catering to the needs of poor and disadvantaged social groups including women.
- **Weaknesses**
  - ✓ Lack of Community Hall.
  - ✓ Lack of separate building for gymkhana.
- **Opportunities**
  - ✓ To start PG and research programmes.
  - ✓ To start the short courses based on information and technology.
  - ✓ To promote faculty members to apply for major and minor projects.
- **Threats**
  - ✓ Lack of good transport facilities affects the student population and their timely attendance.

## 7.7 Plans of institution for next year

- ✓ To recruit the permanent faculty for the Science and Arts.
- ✓ To increase in the number of research publications.
- ✓ To increase the tree plantation in the campus area.
- ✓ To develop the infrastructure to cater the need of increasing students population.
- ✓ To construct new classrooms.
- ✓ To organize national level conference in the subject of History on 8 and 9 December 2017.
- ✓ To start a new sister branch of our institute.
- ✓ To construct a cement canal in campus to harvest rain water.

Name: **Dr. Chavan S. S.**

Name: **Dr. Mrs. Sawale D. D.**

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

\_\_\_\_\_ \*\*\* \_\_\_\_\_



<b>Academic Calendar for the Year 2016-17</b>	
<b>First Term: 15-06-2016 to 24-10-2016 (Both days inclusive)</b>	
Admission (U. G. III and V Semester)	15/06/2016 to 20/06/2016
Commencement of teaching for U. G. III and V Semesters	22/06/2016
Commencement of teaching for U. G. I Semester	27/06/2016
Welcome address to First Year Students	30/06/2016
Last date of submission of Eligibility Form by the Students to the Concerned College.	20/07/2016
Last date of submission of Eligibility Form by College to University.	31/07/ 2016
Semester Exams	04/10/2016 to 30/10/2016
Period of Winter Vacation	25 /10/ 2016 to 15/11/2016
Reopening of college	16/11/2016
<b>Second Term: 15/11/2016 to 01/05/2017 (Both days inclusive)</b>	
Commencement of teaching for all courses	15/11/2016
Semester Exams	06/03/2017 to 07/04/2017
Period of Summer Vacation	02/05/2017 to 14/06/2017

Sr. No.	Annual Planning	Date
1	Opening / Staff Meeting	15/06/2016
2	Result Analysis	16/06/2016 to 30/06/2016
3	Time Table Framing	15/06/2016
4	Ramjan Eid	06/07/2016
5	Independence Day	15/08/2016
6	Parshi New Year	17/08/2016
7	Vidyapeeth Vardhapan Deen	23/08/2016
8	Ganesh Chaturthi	05/09/2016
9	Marathwada Mukti Sangram Din	17/09/2016
10	Bakari Eid	13/09/2016
11	Marathwada Mukti Sangram Din	17/09/2016
12	Gandhi Jayanti	02/10/2016
13	Dasara(Vijaya Dashami)	11/10/2016
14	Moharam	12/10/2016
15	Deewali	31/10/2016
16	Bali Pratipada	01/11/2016
17	Guru Nanak Jayanti	14/11/2016
18	Avishkar	Third week of December 2017
19	Christmas	25/12/2016
20	Vidyapeeth Naam Vistar Deen	14/01/2017
21	Republic Day	26/01/2017
22	Shivaji Maharaj Jayanti	19/02/2017
23	Mahashivratri	24/02/2017
24	Science Day	28/02/2017
25	Dhulivandan	13/03/2017
26	Gudhi Padava	28/03/2017
27	Mahatama Jyotiroa Phule Jayanti	11/04/2017
28	Good Friday	14/04/2017
29	Dr. Ambedkar Jayanti//	14/04/2017
30	Maharashtra Day	01/05/2017
31	Opening day of 2017-18 Academic Year	15/06/2017

Note: - All National days, Festivals Birth & Death Anniversary of National leaders arrange and celebrate as per Govt. G. R. Circular and University Circulars without disturbing Teaching programme College may arrange Cultural Programmes, Sports and NSS activities and important functions and special days in the colleges. Colleges may prepare their own academic calendar for this purpose.

### Annexure ii

Feedback from **student** community was considered as the most vital information and hence it was well recognised. The students were represented by the college union, class monitors and representatives of various student organisations. Meeting of the class representatives and the class monitors was called by the principal once in year and their suggestions (*in prescribed format from selected candidates*) were collected to improve the performance of the institution.

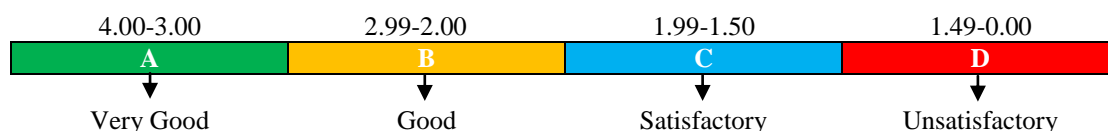
### **Feedback from Students**

Programme:

Department:

Year:

Students are required to rate the courses on the following attributes using the 4 –Point scale shown. The format given is for one course. Do the same for other courses on separate page.



**Course – B. A. / B. Sc. / B. Com. – I / II / III**

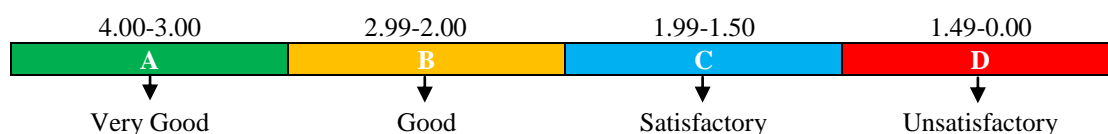
	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the course content including project work if any				
2	Extent of coverage of course				
3	Applicability/relevance to real life situation				
4	Learning value (in terms of knowledge, concepts, Manuel skills, analytical abilities & broadening perspectives)				
5	Clarity and relevance of textual reading material				
6	Relevance of additional source Material (Library)				
7	Extent of effort required by students				
8	Overall rating				

## Student Feedback on Teachers

Department:

Year

Please rate the courses on the following attributes using the 4 –Point scale shown.



Name of the teacher

	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Knowledge Base of the teacher (as perceived by you)				
2	Communication skills (in terms of articulation and comprehensibility)				
3	Sincerity/Commitment of the teacher				
4	Interest Generated by the teacher				
5	Ability to integrate course material with environment / other issues, to provide a broader perspective.				
6	Ability to integrate content with other courses.				
7	Accessibility of the teacher in and out of the class (Includes availability of the teacher to motivate further study and discussion outside class)				
8	Ability to design quizzes / Tests / Assignments / examinations and projects evaluate students understanding of the course.				
9	Provision of sufficient time for feedback				
10	Overall rating				

### **Students overall Evaluation of the program and teaching**

(To be filled only after the course results are declared)

**Course: B. A. / B. Sc. / B. Com.**

**Department:**

**Teacher:**

**Year:**

---

Your responses will be seen only after your course results have been finalised and recorded.

The information will be used only for the improvement of the course and teaching in future.

You need not disclose your name if you do not wish to.

You may tick more than one answer to a question to the extent that they do not contradict each other.

- 1) The syllabus of each course was
  - a) Adequate
  - b) challenging
  - c) Inadequate
  - d) dull
- 2) Background for benefiting from the course was
  - a) More than adequate
  - b) inadequate
  - c) Adequate
  - d) cannot say
- 3) Was the course easy or difficult to understand?
  - a) Easy
  - b) Difficult
  - c) Manageable
  - d) very difficult
- 4) How much of the syllabus was covered in the class?
  - a) 85 to 100%
  - b) 55 to 70%
  - c) 70 to 85%
  - d) Less than 55%
- 5) What is your opinion about the library material and facilities for the course?
  - a) More than adequate
  - b) inadequate
  - c) Adequate
  - d) very poor
- 6) Were you able to get the prescribed readings?
  - a) Easily
  - b) With difficulty
  - c) Not at all
- 7) How well did the teacher prepare for class?
  - a) Thoroughly
  - b) Well
  - c) Poorly
  - d) Indifferently
  - e) Not at all
- 8) How well was the teacher able to communicate?
  - a) Effectively
  - b) Invariably
  - c) Passably
  - d) Badly
- 9) Did the teacher encourage the student participation in class?
  - a) Yes
  - b) Attempted
  - c) No

- 10) If yes, which of the following method were used?
- a) Encouraged questions                      b) Discussion in class
  - c) Discussion outside class
- 11) How helpful was the teacher in advising
- a) Helpful    b) Unhelpful
  - c) Sometimes helpful                      d) Sometimes unhelpful
- 12) Was the teacher?
- a) Courteous    b) Rude
  - c) Indifferent
- 13) Did the internal assessment work
- a) Fairly    b) Regularly
  - c) Helpfully
- 14) What effect do you think the internal assessment will have on your course grade?
- a) Improve it    b) Lower it
  - c) No effect
- 15) How often did the teacher provide feedback on your performance?
- a) Regularly / in time                      b) often / late
  - c) With helpful comment                      d) without any comments
- 16) Were your assignments discussed with you?
- a) Yes, fully    b) Not discussed at all
  - c) Yes, Partly    d) sometimes discussed
- 17) Were you provided with a course contributory lecture too at the beginning?
- a) Yes    b) No
- 18) If yes, was it helpful?
- a) Yes    b) No
- 19) Was it followed?
- a) Yes    b) No
- 20) If you have other comments to offer on the course and suggestions for the teacher you may do so in the space given below or on a separate sheet.

\*\*\*\*\*

### **Annexure iii**

#### **1. Title of the best practice:** Blood Donation and Health check up camp for girls.

##### **Goals:**

- To spread awareness in students regarding the importance of blood donation,
- To overcome various issues regarding health in girl students.

**The Context:** Today our society is need of blood for the people at various stages. Blood donation is one of very important activity carried by various institutes and NGOs. So there is a great demand for voluntary blood donors. Hence to carry out this activity, importance of blood donation should be conveyed to the students. Majority of girl students are found to be facing in various health issues like abnormal haemoglobin, low weight, improper diet and various deficiencies.

**The Practice:** Blood donation camp was arranged twice in a year. We invited Bhagawant Blood Bank, Barshi to conduct one day blood donation camp in our college campus. Student voluntarily donated their blood. For girls check up, we have invited a group doctors from rural government hospital, Paranda. They conduct a health check up camp for a day in which they carry activities like haemoglobin check up, weight, blood group, and suggest required measures to be taken to overcome the deficiencies.

**Evidence of Success:** This practice benefited girls to improve their health and become aware about the health related issues. The activity of blood donation made the volunteers society oriented.

**Problems encountered and resources required:** Girl student do not come forward at their own with the problem they are facing regarding health. So it is difficult to reach each and every girl student and consult them about the issue. Well trained doctors with more medicinal faculty.

#### **2. Title of the best practice:** Various programs regarding eradication of superstition in students.

##### **Goals:**

- To make students aware of wrong practices of superstition followed in our society.
- To change the view of students regarding superstition and to develop scientific approach.

**The Context:** Today in our society there are various false superstition practises are followed. People are attracted towards this wrong practice and are cheated. Due to which there great loss of our society in

terms of money, time and intellect. So to overcome this problem there is need to make the society aware of this false practise.

**The Practice:** We arranged a special one day camp regarding eradication of superstition in our college campus, in which students are the participants. We also invite some speakers to give lecture on this topic. We have also organized two days workshop on gender sensitization.

**Evidence of Success:** Students understood that the so called monks are actually deceiving the society through there false practises. This brought a change in their view regarding superstitions. This transformation not only remained limited to the students but it brought change in their family.

**Problems encountered and resources required:** Especially girl students are so entangled in various false practices of superstitions that it is not enough to conduct workshop and camps to eradicate this practise.

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